



TENANCY APPLICATION FORM

Property Address	
Tenancy commencement date	Lease term required

Important: An individual application must be filled out for every applicant over the age of 18 years.

Please attach copies of 2 recent payslips and 100 points of ID. Originals will need to be sighted upon your successful application. 100 points are as follows;

Drivers licence (40) Passport (40) Birth certificate (30) Medicare Card (20) Credit card (20) Current Payslip (20)
Motor Vehicle registration certificate (10) Bank Statement (10) Utilities Invoice (10)

Please ensure any Employers and previous Lessors are able to be contacted on the details provided for employment or rental references, this will ensure your application is processed quickly.



0411 125 667
gaynor@gaynorpeters.com.au
PO Box 2223 Bomaderry, NSW 2541
www.gaynorpeters.com.au
ABN: 23601622066

Personal Details

Full Name			
Current Address			
Phone Number	(H):	(M):	(B):
Email Address			
Drivers Licence			
Other persons to be residing at the property (Names & Ages)			
Smoker Status			

Emergency Contact

Full Name			
Address			
Phone Number	(H):	(M):	(B):



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Pets

Type/Age/Breed	
Type/Age/Breed	
Type/Age/Breed	

Employment

Current		
Current Employer		
Address		
Period of employment	Years:	Months:
Supervisor/Manager		
Phone	(B):	(M):
Previous (if less than 2 years)		
Previous Employer		
Address		
Period of employment	Years:	Months:
Supervisor/Manager		
Phone	(B):	(M):



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Rental History

Current/Most Recent			
Address			
Period of Tenancy	From:	To:	
Agency/Lessor			
Phone	(B):	(M):	(F):
Email			
Reason for leaving			
Previous (if less than 2 years)			
Address			
Period of Tenancy	From:	To:	
Agency/Lessor			
Phone	(B):	(M):	(F):
Email			
Reason for leaving			



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P: 1300 664 715 F: 1300 664 185 W: directconnect.com.au

Please tick services required at your new property.

We will call you to confirm your details and connection timings within 24 hours of receiving this information

- | | |
|--------------------------------------|------------------------------------|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Internet |
| <input type="checkbox"/> Gas | <input type="checkbox"/> Phone |
| <input type="checkbox"/> Pay TV | <input type="checkbox"/> Insurance |

Declaration and execution: By signing this application, I/we: consent to Direct Connect arranging for the connection and disconnection of the nominated utility services and to providing information contained in this application to utility providers for this purpose; acknowledge having been provided with terms and Conditions of Supply of Direct Connect and having read and understood them together with the Privacy Collection Notice set out above; declare that all the information contained in this application is true and correct and given of their own free will; expressly authorise Direct Connect to provide any information disclosed in this Application to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; expressly authorise Direct Connect to provide any information disclosed in this Application to an information provider for the purpose of that information provider disclosing it to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; understand that under the requirements of the Privacy Act 1988, Direct Connect will ensure that all personal information obtained about me/us will be appropriately collected, used, disclosed and transferred and will be stored safely and protected against loss, unauthorised access, use, modification or disclosure and any other misuse; authorise the obtaining of a National Metering Identifier (NMI) for my residential address to obtain supply details; consent to Direct Connect disclosing my/our details to utility providers (including my/our NMI and telephone number); declare and undertake to be solely responsible for all amounts payable in relation to the connections and/or supply of the Services and hereby indemnify Direct Connect and its officers, servants and agents and hold them indemnified against any charges whatsoever in respect of the Services; acknowledge that, to the extent permitted by law, Direct Connect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of the services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection, disconnection or provision of, or failure to connect or disconnect or provide, the nominated utilities; acknowledge that whilst Direct Connect is a free service I/we may be required to pay standard connection fees or deposits required by various utility providers; acknowledge that the Services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated utility providers bind me/us and that after hours connections may incur additional service fees from utility providers; acknowledge that the real estate agent listed on this application form may receive a benefit from Direct Connect in connection with the provision of the service being provided to me/us by Direct Connect; and acknowledge the entitlement of Direct Connect and its associates, agents and contractors, to receive a fee or remuneration from the utility provider and that such fee or remuneration will not be refunded to me as a rebate in connection with the provision of the utility connection services.



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Privacy Statement

I _____ the applicant do solemnly and sincerely declare that information provided in this tenancy application is true and correct.

I have personally inspected the property at _____

I wish to enter into an agreement to take tenancy of the premises for a period of _____ years _____ months at a rental of _____ per week and that the rent paid is within my financial means.

I undertake to pay a bond upon signing the residential tenancy agreement and understand that bond and rent as per my lease agreement must be paid before my tenancy at the above premises can commence.

PLEASE NOTE WE CANNOT ACCEPT CASH OR PERSONAL CHEQUES WHEN SIGNING LEASES.

I understand that rent is due and payable by monthly instalment by the first of each month.

I understand that routine inspections will take place throughout my tenancy as per the residential tenancies act. An initial first inspection will be carried out within the first month of the tenancy and six monthly after this date.

I understand that all persons to reside at the property must be included on the lease agreement and that subletting is not permitted under my lease agreement.

I can confirm I am not an undischarged bankrupt at this time.

In signing this document I hereby give permission for the agent Gaynor Peters Property to contact and obtain information from or give information to all relevant referees, credit providers, employers - current or previous, private landlords or real estate agencies I have entered into tenancy or occupancy agreements with, or any other persons or organisations that would assist in establishing my fitness as a tenant. I understand this could also include credit history or tenant databases and any other general information that may contribute to the proper assessment of my application.

Applicant Signature: _____ Date: _____



PUBLIC ENQUIRY DEPARTMENT

P.O. BOX 120
CONCORD NSW 2137

TEL: 190 222 0346

Calls charged at \$5.45 per minute, higher from mobile and payphones

ABN: 84 087 400 379

TICA Privacy Disclosure Form

This form provides information about how your personal information is handled, as required by the Australian Privacy Principles in the Privacy Act 1988, and seeks your consent to disclosures to the TICA Group of companies (TICA) in specified circumstances. If you do not consent to the disclosure of your personal information to TICA we can not process your application. As a professional asset manager we collect personal information about you. The information we collect can be accessed by you by contacting our office.

Primary Purpose:

Before a tenancy is accepted we collect your information to assess the risk to our clients in providing you with a property you have requested to rent and if considered acceptable provide you with a tenancy for the property. In order to assess your application we disclose your personal information to: The Lessor / Owners for approval or rejection of your application, TICA Default Tenancy Control Pty Ltd and TICA Assist Pty Ltd to assess the risk to our clients and verify the details provided in your tenancy application, Referees to validate information supplied in your application and Other Real Estate Agents to assess the risk to our clients

The Agent may also take into account any information that is disclosed to us by TICA relating to attempts by Debt Collection Agencies, Credit Providers and related person to contact or locate you.

Secondary Purpose:

During and after the tenancy we may disclose your personal information to: Trades people to contact you for repairs and maintenance of the property, Tribunals or Courts having jurisdiction seeking orders or remedies, Debt Collection Agencies and affiliated industries, TICA Default Tenancy Control Pty Ltd to record details of your tenancy history, Lessors / Owners insurer in the event of an insurance claim and Future rental references to other asset managers / owners.

In the event of a successful tenancy application the applicant's personal information maybe recorded in the Agent's TICA Virtual Manager System, which will allow the Agent to be advised of any future tenancy applications you make. Information regarding our data deletion practices can be advised should you wish. The TICA Virtual Manager program will monitor your tenancy applications as part of our Risk Management procedures to protect our landlord's exposure. The monitoring of your tenancy applications is not a listing on the TICA Tenancy History database. This information is information that would be available to the Agent on a truthfully completed tenancy application form.

TICA Statement

As the TICA Group may collect personal information about you, the following information about the TICA Group is provided in accordance with the Australian Privacy Principles in the Privacy Act 1988. TICA Default Tenancy Control Pty Ltd (ABN 84 087 400 379) is a tenancy database that records tenants personal information from its members including tenancy application inquiries and tenancy history. TICA Assist Pty Ltd (ABN 28137 488 503) is a database company that records information from mercantile agents and associated industries. In accordance with the Australian Privacy Principles you are entitled to have access to any personal information that we may hold on any of our databases. To obtain your information from the TICA Group proof of identity will be required and can be made by mail to: TICA Public Inquiries PO BOX 120, CONCORD NSW 2137 a fee of \$19.80

TICA Primary Purpose

The TICA Group collects information from its members and provides such information to other members as a risk management system for the purpose of assessing a tenancy application. The TICA Group does not provide any information that it collects to any other individual or organization other than its own group of companies for any other purpose other than assessing a tenancy application or risk management system or locating system other than government departments and or agencies allowed by law to obtain information from the TICA Group.

The personal information that the TICA Group may hold is as follows: Name, date of birth, drivers license number, proof of age card number and or passport number (except Australian) and address at time of making a tenancy application, comments made by a TICA member in relation to your tenancy, which members you rented through and which members you applied to and which members are seeking you.

Signed By the Applicant/s

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____